

## Meeting Minutes

December 2, 2019

The Mayor and Board of Commissioners of the City of Sweetwater met in their regular monthly meeting on Monday, December 2, 2019. A quorum was present with Commissioners present being: Commissioners Hughes, Moser, Richeson, West, and Stockton. City Attorney John Cleveland was present.

The minutes for the meeting of November, 2019 were in the Commissioner's packets. All voted in favor to approve the minutes, with none opposed.

The November distributions posted to date were given to the board, with the item tabled for the January meeting to reflect all posted transactions.

In New Business, a bid was received for a portable building with a bathroom and commercial sinks to put at the Marketplace using TN Department of Agriculture and county grant funds. Valley Building Supply submitted a bid totaling \$20,925. Commissioner West requested we consider adding runners to the bottom of the building so a forklift could move it. Commissioner Moser agreed to check with the bidder. Commissioner Moser moved to accept the bid, with Commissioner Hughes seconding the motion. All voted in favor, with none opposed. The motion is carried.

Three bids were received for a leaf collection machine. The first bid was from CMI Equipment for an X-treme LCT450 for \$47,995. The second bid was from Stringfellow for a Windy 100 totaling \$51,357. The third bid was from Stringfellow for a Windy 400 for \$55,757. A short recess was called for Commissioner West and his team to review the bids. Both bidders were invited to answer questions. Once the meeting was reconvened, Commissioner West moved to accept the low bid from CMI Equipment totaling \$47,995. Commissioner Moser seconded the motion. All voted in favor, with none opposed. The motion was carried.

Commissioner Hughes moved to approve the hiring of Cedric Scruggs, with Commissioner Stockton seconding the motion. All voted in favor, with none opposed. The motion was carried.

Commissioner Stockton moved to approve the hiring of Christian LeQuire as an auxiliary officer. Commissioner Richeson seconded the motion. All voted in favor, with none opposed. The motion was carried.

Med-Trans requested an amendment be issued on their lease. The amendment offered an increase in monthly rent to \$1,500 and lengthening the lease term to one year, instead of month-to-month. Commissioner Richeson advised he was fine with the lease amendment as long as the bay areas were not used by Med-Trans, as there was the possibility of a second ambulance using the bay. Commissioner Richeson moved to authorize the Mayor to execute the lease amendment on the basis that no space in the bay areas were committed to Med-Trans. Commissioner Hughes seconded the motion. All voted in favor, with none opposed. The motion was carried.

Commissioner Stockton moved to approve Form CT-0253 for Sweetwater Utilities Board debt through RDA on the new administration building. Commissioner Hughes seconded the motion. All voted in favor, with none opposed. The motion was carried.

The board discussed hiring a part time employee for janitorial services for City Hall and the Police Department, upon completion of their expansion. The board agreed to advertise for the position. Commissioner Stockton moved to take applications, with Commissioner Hughes seconding the motion. All voted in favor, with none opposed. The motion was carried.

A draft of the proposed schedule of fees was presented for discussion. The new fees added included building use fees, following the adoption of the Resolution for Use of City Buildings; and Fire call fees. The fire call fees would only apply to excessive non-emergency calls and non-emergency calls for healthcare facilities. The item was tabled for action to the January meeting.

Mayor Lowe recognized Tommy Millsaps for his years of work at the local newspaper. He acknowledged Tommy's contributions to creating an informed and involved community and thanked him for his journalistic integrity. Mr. Millsaps stated it was a privilege to serve this community and watch the many accomplishments through the past several years.

No further action was taken.

The meeting was adjourned at 5:50 p.m. This the 2<sup>nd</sup> day of December, 2019.

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MAYOR

AUTHENTICATED:

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City Recorder